LOGISTEED In-company Compliance Reporting System

Phone-based contact window

Newly Added

<u>Overview</u>

- ✓ We have launched "Automated IVR", operated by a third party, NAVEX, as an additional contact window for LOGISTEED Group Incompany Compliance Reporting System.
- ✓ Automated IVR enables you to make a compliance report verbally.
- ✓ Compliance report to existing contact windows (e-mail, sealed letter, and intranet) is still available.

Flow





1. Call the toll-free number below, enter your Company code and leave a message.

Number: 000800-1004073 / Company code: 478734

- while the audio guidance says "For English, press "9" change the language once the Hindi voice guidance begins after the language selection message.) If this does not succeed, hang up and try again.
- b. To conduct an accurate investigation, a report must be made with information to identify the incident such as the company, department, or workplace etc. where the incident occurred. The name of the reporter is not required.
- 2. A unique code ("personal code") is provided to you to continue the dialogue.

LD [Legal] listens to your recording, and records and sends a response. (In order to preserve anonymity, your voice is anonymized before being delivered to LD[Legal])

3. Call the number again, enter the personal code, listen to the response and leave a further message to continue the dialogue.

Number: 000800-1004073 (language: Hindi/English)

Company code: 478734 (Asia region)

